

**THE COLLEGE OF  
FAMILY PHYSICIANS  
OF CANADA**



**LE COLLÈGE DES  
MÉDECINS DE FAMILLE  
DU CANADA**

## Proposed simplification of College of Family Physicians of Canada™ (CFPC) member classes from eleven (11) to four (4)

**Date:** October 1, 2022

**To:** All members of the College of Family Physicians of Canada™ (CFPC)

**From:** Brady Bouchard, MBBS, CCFP, CISAM  
Chair, CFPC Board of Directors

As a corporation regulated by the Canada Not-for-profit Corporations Act (Act), a special resolution of the members is required to make any amendment to the articles or by-laws regarding member classes (section 197[1], Act). Specifically, sections 197(1)(d), (e), and (f) require a special resolution of the members to amend the by-laws to: create a new class of members; change a condition required for being a member; or add, change, or remove any rights and conditions of a class.

It is considered necessary and in the best interests of the Corporation to simplify our member classes from eleven (11) member classes to four (4). Fewer member classes offer clarity and simplicity for members, a clear fee structure and benefits, and a reduction in internal administration. The Board approved the four member classes on September 14, 2022.

### [Details about the proposed change in member classes.](#)

At the time of the November 2, 2022, Annual Meeting of Members (AMM), the member class changes will be proposed for member confirmation, with or without changes by members. If a quorum of 50 members exists and at least two-thirds (2/3) of the voting members attending the AMM approve the recommended changes to member classes, the changes will be confirmed and effective January 1, 2023.

### [Special Resolution:](#)

The Special Resolution to be considered at the AMM is as follows:

## Member Classes

**Be it resolved as a special resolution** that effective January 1, 2023, the College of Family Physicians of Canada have four classes of members;

**Further that** the classes of members be:

- (1) the Practising class members
- (2) the Non-Practising class members
- (3) the Learner class members
- (4) the Associate class members

**And further that** Practising class members be Voting Members and classes 2, 3, and 4 collectively be the “Non-Voting Members”.

**And further that** the rights associated with each member class be as set out in Note 1 of the memo to members provided to the members in advance of this meeting.

**And further that** the articles of the Corporation be amended to delete the statement of the classes of members that the Corporation is authorized to establish in its entirety and replace it with the statement included in Note 2 of the memo to members provided to members in advance of this meeting.

**Note 1:** The rights associated with each proposed member class will be as follows:

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| <p><b>Practising Class</b></p> <p>Includes First Year Practising (FYP)</p> | <p><b>A Practising class member is:</b></p> <ul style="list-style-type: none"><li>• A licensed physician in good standing, engaged in the practise of family medicine including patient care, teaching, research, and/or administrative practice including members in their first year of practise; or</li><li>• Engaged in a primary practice or specialty other than family medicine who holds certification from the Royal College of Physicians and Surgeons of Canada, or another certifying body recognized by the College.</li></ul> <p>Practising class members are required to:</p> <ul style="list-style-type: none"><li>• Pay annual Corporation membership fees and Chapter fees as set by the Board and the Chapter Boards;</li><li>• Fulfill CPD requirements as determined by the Board; and</li><li>• Be members of both the Corporation and a Chapter (with the exception of members practising in the territories or outside of Canada).</li></ul> |
| <p><b>Non-Practising Class</b></p>   | <p><b>A Non-Practising class member</b> is a non-voting member in good standing who is:</p> <ul style="list-style-type: none"><li>• No longer actively engaged in providing medical care to patients, nor actively involved in any other medical or medically related field or endeavour;</li></ul>  |

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|------------------------|--|
|                        | <ul style="list-style-type: none"> <li>• An individual of distinction and not a family physician, who has made outstanding contributions to family medicine; or</li> <li>• A member of the public with a role on the CFPC Board and/or its Committees.</li> </ul> <p>Non-Practising class members:</p> <ul style="list-style-type: none"> <li>• Are not required to pay annual Corporation or Chapter fees;</li> <li>• Are not required to fulfill CPD requirements; and</li> <li>• Are members of both the Corporation and a Chapter.</li> </ul>  |
| <b>Learner Class</b>   | <p>A <b>Learner class member</b> is a non-voting member in good standing who is:</p> <ul style="list-style-type: none"> <li>• A physician enrolled as a resident in an approved postgraduate training program in family medicine;</li> <li>• A physician who was previously a practising family physician of the College and is now enrolled as a resident in an approved postgraduate training program in a medical discipline other than family medicine;</li> <li>• An international medical graduate (IMG) who is enrolled in a Canadian provincial ministry of health- and/or university-approved assessment/training program leading to the attainment of a license to practise in Canada; or</li> <li>• An individual enrolled in a Canadian university faculty of medicine undergraduate program leading to the MD degree who has an interest in family medicine.</li> </ul> <p>Learner class members:</p> <ul style="list-style-type: none"> <li>• Are not required to pay annual Corporation or Chapter fees;</li> <li>• Are not required to fulfill CPD requirements, with the exception of a resident who may voluntarily register CPD; and</li> <li>• Are members of both the Corporation and a Chapter.</li> </ul> |
| <b>Associate Class</b> | <p>An <b>Associate class member</b> is a non-voting member in good standing who is:</p> <ul style="list-style-type: none"> <li>• A health care professional or other who works in collaboration with family physicians in clinical practice or academic departments of family medicine.</li> </ul> <p>Associate class members:</p> <ul style="list-style-type: none"> <li>• Pay annual Corporation fees as set by the Board;</li> <li>• Are not required to fulfill CPD requirements; and</li> <li>• Are not required to belong to a Chapter nor pay annual Chapter fees.</li> </ul>   |

**Note 2:** the articles of the Corporation will be amended to delete the statement of the classes of members that the Corporation is authorized to establish in its entirety and replace it with the following:

*The Corporation is authorized to establish four classes of members. The classes of members are (1) the Practicing class members, (2) the Non-Practicing class members, (3) the Learner class members, and (4) the Associate class members (classes 2, 3, and 4 being collectively the “Non-Voting Members”).*

*The Practicing class members are entitled to receive notice of, attend, and vote at all meetings of the members of the Corporation.*

*The Non-Voting Members do not have the right to receive notice of, attend, or vote at meetings of members, except to the extent mandated by the Act. The Non-Voting Members are not entitled to vote separately as a class or group on a proposal to amend the articles in the case of an amendment referred to in section 199(1)(a) or (e) of the Act.*

### **Member questions**

College members are invited to review the proposed member class changes and submit any questions or comments to Sarah Scott, CFPC Director of Governance and Strategic Planning, at [amm@cfpc.ca](mailto:amm@cfpc.ca) prior to the Annual Meeting of Members on November 2, 2022.