

## SECTION OF RESIDENTS COUNCIL – POSITION, RESPONSIBILITY & TIME COMMITMENT

The Section of Residents (SoR) consists of all residents from across Canada's 17 family medicine programs. The SoR Council is a national, elected committee of R1 and R2 representatives from each program, as well as a representative of Category 1 or Category 2 enhanced skills programs, whose purpose is to address issues relating to family medicine education from a resident perspective. The intended goals are to improve the quality of the family medicine residency experience, provide a resident voice within the College of Family Physicians of Canada (CFPC), and to have a positive impact on the delivery of health care to Canadians.

### COUNCIL RESPONSIBILITIES

- Assist shaping the national perspective of family medicine training and practice in Canada and participate in developing policies affecting future practice
- Improve and facilitate communication between family medicine residents, family medicine programs, the CFPC, and relevant medical bodies (local, provincial, national, and international)
- Support the identification, development, and dissemination of emerging resources for family medicine residents
- Engage actively in the curriculum development process—including program content, research, and teaching—and maintain an active voice in the development and implementation of national accreditation and certification for practice
- Advocate for family medicine residents to have an effective voice at the national level regarding resident policy issues

### POSITION DESCRIPTION FOR COUNCIL MEMBERS

SoR Council members represent resident interests to the CFPC. They represent residents from their institution and raise concerns or issues related to residency training that can be addressed at a national level. SoR Council members also represent the SoR and the CFPC at their institution, and facilitate communication between the SoR and their fellow residents.

### INDIVIDUAL RESPONSIBILITIES

As a Council member, you:

- Attend and actively participate in SoR Council meetings at the CFPC national offices, Mississauga, held twice per year (travel and accommodations expenses are reimbursed) – due to COVID-19 these meetings will be held virtually until further notice.
- Attend and actively participate in the SoR teleconference meetings, held at least twice per year
- Participate in the various Working Groups (e.g. Resident Relations, FMF Planning, Guide for Improvement of Family Medicine Training, Knowledge Translation & Exchange)

- Raise concerns regarding residency training at their institution which may be addressed at a national level
- Provide feedback and input on Council projects as solicited
- Communicate SoR messages to the residents at your institution in a timely manner
- Represent the resident perspective on CFPC committees; if engaged in this capacity you will be expected to attend all committee meetings, submit post-meeting reports, and promptly update the council on any relevant activities

## TIME COMMITMENT

- Membership on the SoR Council is a 2-year term
- You are elected in your R1 year and continue the term to the end of your R2 year; the exception is the enhanced skills representative, who may be elected in the R3 year
- SoR in-person meetings are twice per year, each spanning 2 days – due to COVID-19 these meetings will be held virtually until further notice.
- SoR tele/videoconference meetings are held at least twice per year, each approximately 2 hours in length
- Additional work will be done in individual Working Groups either as part of the Council meeting and/or via teleconference, each approximately 1 hour. Time commitment varies depending on the working group.
- Time commitment for representing the SoR on external CFPC committees varies depending on the committee, but most committees meet twice per year in person over 2 days – due to COVID-19 these meetings will be held virtually until further notice.
- Additional CFPC responsibilities may require 1–4 hours per month, depending on your level of involvement

## SUPPORT

Council members will be supported by the council chair, chair elect, vice-chair, and vice-chair elect. Additional support for council member duties will be provided by the council education subcommittee chair and chair elect, and the communications and current affairs chair and chair elect. The following CFPC support staff will also provide support and guidance as needed: director, education; manager, education; projects coordinator, education, administrative assistant, education.

## APPLICATION PROCESS

The application process may vary depending on your residency program. A guideline of the election process can be found [here](#).

## QUESTIONS?

Contact us at [education@cfpc.ca](mailto:education@cfpc.ca) with any questions or enquiries or visit the Section of Residents [website](#).