

UPDATED

Call for Interest: CFPC-AMS *TechForward* Fellow

January 2021

Introduction

The College of Family Physicians of Canada (CFPC) is the professional organization that represents more than 40,000 members across the country. The College establishes the standards for and accredits postgraduate family medicine training in Canada's 17 medical schools. It reviews and certifies continuing professional development programs and materials that enable family physicians to meet certification and licensing requirements. The CFPC provides high-quality services, supports family medicine teaching and research, and advocates on behalf of the specialty of family medicine, family physicians, and the patients they serve.

Sponsors

This position is generously funded by:

- The Foundation for Advancing Family Medicine (FAFM): The FAFM funds programs and projects in family medicine and supports numerous research grants, scholarships, and awards that recognize the achievements of clinicians, teachers, researchers, family medicine residents, and medical students. The funding priorities (family medicine research and family medicine education, the Patient's Medical Home, and global health care via the Besrouer Centre for Global Family Medicine) recognize the most important initiatives and have a meaningful impact on improving patient care in Canada and around the world.
- Associated Medical Services (AMS) Healthcare: AMS Healthcare is a Canadian charitable organization with an impressive history as a catalyst for change in health care. Innovating health care education and practice, championing the history of medicine and health care, supporting leadership development and advancing research—in both the humanities and health—AMS Healthcare strives to improve the health care of all Canadians.

Position Summary

This CFPC-AMS *TechForward* Fellow is a 12-month part-time contract position that will provide leadership to the CFPC and its members as we consider the implications of artificial intelligence (AI) for family medicine. This includes its impact on practice, teaching, and research, and particularly on how such technology can support the delivery of compassionate care. Funded by the generous support of AMS Healthcare and the FAFM, this is an exceptional opportunity for someone to serve as a thought leader for our specialty and organization in this emerging field.

Responsibilities and Deliverables

The CFPC-AMS *TechForward* Fellow will serve as a thought leader in the emerging field of AI in family medicine and how it can support the delivery of compassionate care. The fellow will engage and lead the CFPC and its members in understanding and responding to the significant changes that the introduction of AI will mean for practice, education, and research in family medicine.

This position will be established for a period of 12 months. The FAFM will support overhead expenses for this position, such as technology and staff support, and will provide scholarly resources that are available at the College.

Deliverables may include the following:

- Presenting and leading discussions on the topic with interested CFPC Committees, Sections, Working Groups, and the CFPC's provincial Chapters, and at key conferences such as Family Medicine Forum (FMF) and the Annual Leaders Forum
- Writing and publishing information about AI to inform, educate, and challenge family physicians and residents
- Advising the CFPC leadership team on how the organization can formulate its engagement on this topic
- Guiding the development and follow-up of an invitational roundtable on AI in family medicine in 2021
- Engaging with family medicine and CPD education leaders in developing or recommending learning resources and other curricular materials that equip postgraduate trainees and physicians in practice
- Leading the establishment of a community of practice for family physicians across Canada who have an interest in AI, as a new member interest group or equivalent

- Advising on adaptations to relevant policies and positions, such as the Patient’s Medical Home model, the Outcomes of Training Project, CanMEDS-FM competencies, and virtual care initiatives
- Identifying and developing opportunities with the CFPC’s Research Department and Section of Researchers to:
 - Identify the key opportunities and challenges for family medicine research posed by AI
 - Develop recommendations on data governance and stewardship related to AI
 - Link AI with the work of the Education Evaluation and Research Unit
- Supporting initiatives in AI that are of interest to CFPC Committees, Chapters, Sections, and Working Groups as requested and as is feasible
- Building relationships and leading collaboration with external stakeholder organizations regarding AI and its impact on health care

Timelines

- Call for interest open: January 15, 2021
- Submission deadline: **extended to February 15, 2021**
- Interviews: TBD*
- Decision announcement: TBD*
- Start date: TBD*

* Date to be determined based on the application and selection process.

Requirements

- Certification in the College of Family Physicians of Canada or a PhD
- Knowledge of and experience with the Canadian health care system and the role of family physicians
- Experience and credibility in the realm of technology and family medicine, particularly in the field of AI and its impact and application in family medicine
- Equipment and connectivity for remote work (computer, high-speed Internet connection, access to printer and scanner, etc.)

Proposal Details

The successful candidate will propose a plan that responds to some or all of the requirements and deliverables. This will be communicated in a written proposal and in a live presentation to the

selection panel as part of the selection process. Please include the following in your proposal (four pages maximum):

1. Briefly describe your qualifications and experience.
2. Describe your engagement in AI and family medicine.
3. Describe your experience with implementation, knowledge transfer, and evaluation as it relates to AI communications and leadership projects.
4. Provide information about any affiliations with the health care/pharmaceutical industry, tobacco industry, or technology vendors.
5. Explain how you plan to report your progress and seek feedback to meet ongoing performance and quality assurance goals.
6. Confirm your availability that will be dedicated to this project to complete the work.
7. List three professional references relevant to this project. Please note the role you played in the project(s) completed for each reference.
8. Provide a curriculum vitae.
9. Address terms and conditions as needed.

Confidentiality

The successful consultant warrants that they shall be aware of and abide by all College policies and procedures as relevant and applicable including but not limited to the following policies: Conflict of Interest, Confidentiality, Privacy and Attitude and Conduct.

Expression of Interest and Proposal

If this opportunity is of interest to you, full proposals are due by **February 15, 2021** at 11:59 p.m. (ET). Please submit any inquiries to André Girouard, Assistant Manager, Special Projects, at agirouard@cfpc.ca prior to the proposal due date. We will respond to all proposals. Interviews may be conducted with selected individuals.