

**(Draft) Minutes of the Annual Meeting of Members (AMM)  
Held virtually November 10, 2025**

**(Originally scheduled for October 29. Postponed due to the global Azure outage)**

**Participation:**

- 1,846 members voted by proxy, in advance.
- 394 individuals were in attendance at the AMM, representing 2,143 votes.

**1. Call to Order and Land Acknowledgement**

Carrie Bernard, CFPC President and meeting chair, called the AMM to order at 7:00 p.m. (ET) and welcomed members. Each speaker acknowledged the traditional land from which they joined the meeting.

**2. Memorial Roll**

Members in attendance held a moment of silence for colleagues who died between October 1, 2024, and August 31, 2025. Their names were included in the meeting materials, and the historical record will be included in *Canadian Family Physician* (CFP). Paul Patey was recognized as a CFPC champion.

**3. Minutes of Previous AMM**

The minutes were pre-circulated, and no questions were raised.

**Moved and seconded**

**THAT** the minutes of the CFPC Annual Meeting of Members held October 30, 2024 be approved.

**Carried**

**4. Report from the Honorary Secretary-Treasurer**

Sarah Funnell, Honorary Secretary-Treasurer (HST), presented the report including the pre-circulated financial statements for the year ended February 28, 2025. In compliance with the requirements under the *Canada Not-for-Profit Corporations Act* (CNCA) in cases where the corporation seeks to extend the time to call the AMM, S. Funnell also shared the most recent unaudited quarterly financial statements for the period ended August 31, 2025. A briefing note was also pre-circulated outlining the public accountant's appointment.

**Moved and seconded**

**THAT** Deloitte LLP be appointed as public accountant to audit the accounts of the CFPC for the 2026/27 fiscal year.

**Discussion:**

- The financial statements circulated in advance of the meeting provide additional details, beyond what is presented at this meeting. Members who would like detail further than what is available in the pre-circulated reports are encouraged to reach out directly to Michael Allan, CEO for response.
- To reduce the deficit, the CFPC has exercised fiscal restraint. Specific efforts over the previous year were noted to include trimming staff and support for the Besroul Centre and for the Foundation for Advancing Family Medicine (FAFM), as well as reducing the number of annual CFP

issues from 12 to 10. In-person meetings have also been reduced for footprint and cost, although it was reported that valuable in-person connection has been lost.

- In response to why the CFPC is not selling investments for revenue, M. Allan explained the need to maintain reserves to protect the organization in case of catastrophic events, and to carry out business during difficult periods. The CFPC invests reserves so that the funds remain productive.

### **Carried**

#### **5. Bylaw Amendment: Sustainable Approach to Membership Fees**

C. Bernard, M. Allan, and Deputy CEO Lennie Lalla introduced the pre-circulated bylaw amendment proposal.

#### **Moved and seconded**

**THAT** section 10.5 of the CFPC Bylaws be amended as follows: The Members shall pay the annual membership fees determined by the Board. If the Board intends to increase the existing membership fees for any class or category of membership by an amount that exceeds the annual Canada Consumer Price Index (as published by Statistics Canada for July of each year), and rounded up to the nearest dollar, such proposed increase must be ratified by an Ordinary Resolution of the Members at the Annual Meeting before it becomes effective. Any increase to the annual membership fees becomes effective on July 1 of the ensuing calendar year.

#### **Discussion:**

- Three members spoke to the importance of the CFPC and the need for sustainable revenue.
- In response to concern that the CFPC will continue realizing future year surpluses, M. Allan reminded members of the one-time influx of revenue through investment gains, and the route to certification with reciprocal countries. Both areas are externally forced and not dependable in future budgets. The amendment allows for a flexible approach, where fees can also be decreased, depending on specific circumstances. If the CFPC does realize future surpluses, more will be done to raise awareness for the profession and increase member value.
- One member raised concern that, due to screening during the nomination process, the Board is non-representative of a typical CFPC member and that until the CFPC represents the views of a typical member, support for a fee increase is unlikely. A specific example was shared, of the third year of training that arose in 2023 where few members were in favour of the direction, in contrast to 100 per cent of the Board Directors. In response to the comment, C. Bernard noted that Board composition changes regularly. Additionally, anyone interested in becoming a Board Director can take part in the nominations process.
- In response to a question about how the CFPC will pivot in case of future member dissent on major strategic directions, like the third year of training, C. Bernard noted that the Board and management are focused on finding opportunities for member engagement. Two key roles of the CFPC, standards and member value, need to be balanced. The CFPC is seeking ways to keep members informed and listen to their feedback.
- It was noted that Quebec's Bill 2, announced within the last month, will reduce salaries for physicians in that province. The CFPC has considered this impact on members but also needs revenue to continue responding to these issues. Remuneration for the profession is different across the country, with some provinces seeing salary increases. The CFPC's membership fee has not changed since 2017 and the organization's buying power has been impacted. The proposed bylaw change, while coming at a difficult time for some CFPC members, would enable

the CFPC to remain financially stable and continue advocating, in a united way, for the profession.

### **Defeated**

#### **6. Report of the Nominating Committee**

C. Bernard recognized Michael Green and Yan Yu for completing service on the Board of Directors.

Danielle Cutts, Chair of the Nominating Committee, announced the results of the CFPC's Board election process and reported that 409 members voted in the election. The 2025/26 Board of Directors was introduced:

- Alykhan Abdulla, Director-at-Large (re-elected for an additional 3-year term)
- Carrie Bernard, Director holding the office of Past President (acclaimed)
- Magaly Brodeur, Director-at-Large (continuing term)
- Amanda Condon, Director-at-Large (continuing term)
- Roop Conyers, Director-at-Large (newly elected)
- Sarah Cook, Director holding the office of President (acclaimed)
- Helen Cuddihy, Director-at-Large holding the office of Honorary Secretary-Treasurer (newly elected)
- Sarah Funnell, Director holding the office of President-Elect (newly elected)
- Sarah Lespérance, Director-at-Large (continuing term)
- Destiny Lu-Cleary, Director-at-Large, Early Year Candidate (newly elected)
- Meenakshi Natarajan, Director-at-Large (continuing term)
- Avik Nath, Director-at-Large (continuing term)

#### **7. Support for Authorization to extend the time for calling the 2024 to 2028 CFPC AMMs**

C. Bernard introduced the pre-circulated briefing note. Members agreed at the 2020 AMM to change the CFPC's fiscal year end from the end of May to the end of February. Following this change, the CFPC's tradition of holding the AMM in the fall, the preferred time to ensure optimal member attendance, now falls outside of the CNCA's requirement of holding the meeting within six months of year end. The CFPC applied for an exemption and has received authorization to extend the time of calling the meeting to November 15th, up until the 2028 AMM. Member support is required annually to validate the exemption. No questions were raised.

### **Moved and seconded**

**THAT** the members of the CFPC hereby support the Deputy Director's authorization for the CFPC to extend the time for calling its 2024 to 2028 AMMs.

### **Carried**

#### **8. Conclusion**

With no further business to complete, the meeting concluded at 8:10pm (ET), and C. Bernard thanked participants for their time.

**The next meeting is currently planned for November 4, 2026.**