



Name of Policy: Re-Activation Fee	Category: Membership Fees
Prepared by: Carol Costa, Director, Membership Services	Reviewed by: Courtney Kaminski, Manager, Member Care Centre
Approved by: Eric Mang, Executive Director, Member and External Relations	Policy #: MCC-04
Effective Date: July 1, 2025	Next Review Date: March 1, 2027

Purpose

To articulate the CFPC's Re-Activation Fee policy. The Re-Activation Fee covers costs associated with reactivating a discontinued member's CFPC membership, including but not limited to the administrative costs the CFPC incurs to send reminders and make courtesy calls, process reinstatement applications, manage accounts in arrears, software license management, etc.

Application

The Re-Activation Fee Policy applies to all fee-paying members upon reinstatement as a CFPC member.

Re-Activation Fee Policy

Any member with a lapsed membership due to:

- a) voluntary withdrawal from the CFPC;
- b) CFPC suspending membership for non-payment of fees or professional misconduct (as determined by the appropriate Medical Regulatory Authority);
- c) CFPC suspending membership for failure to comply with the Mainpro+® requirements;

must apply to have their membership reinstated. If the applicant is eligible for reinstatement as a member of the CFPC, they are required to pay any outstanding annual membership fees (e.g. national and Chapter membership fees, if applicable) for the current billing period plus the Re-Activation Fee.

The Re-Activation Fee is due at the time a reinstatement application is submitted in the event membership has been suspended or withdrawn.

Re-Activation Fee

The Re-Activation Fee applied upon reinstatement is a flat rate and applied to the national fee only. The amount of the Re-Activation Fee will be reviewed and confirmed annually prior to the annual billing period (July 1st).

Special Circumstances

Requests to have the Re-Activation Fee waived due to extenuating circumstances will be reviewed on a case-by-case basis by the Manager, Member Care Centre. The Manager, Member Care Centre will approve or decline requests and consult with the Director, Membership Services and/or Executive Director, Member and External Relations as required.