Dr. Rob Boulay, President presiding

1. Call to Order
The President, Dr. Rob Boulay, called the Annual General Meeting to order, introduced Executive Committee members, and welcomed College members and guests. He highlighted the agenda for the Annual General Meeting and asked if there were any additions or edits.

2. Recognition of Past-Presidents
Dr. Boulay asked all of CFPC’s Past-Presidents attending the meeting to rise and be recognized.

3. 2010-11 Memorial Roll of CFPC Members
Dr. MacLean requested all to observe a moment of reflection in honour of members who died between September 25, 2010 and October 5, 2011. Their names were included in the meeting material.

4. Minutes of the last Annual General Meeting
Dr. Boulay called for the approval of the Minutes of the last meeting.

Moved and seconded by Drs. Sue Atkinson and Tom Bailey:

THAT the Minutes of the CFPC Annual General Meeting held in Vancouver, British Columbia on October 15, 2010 be approved.

CARRIED

5. Report of the President and Executive Director/CEO
Dr. Boulay and Dr. Calvin Gutkin, Executive Director and CEO referred to the 2010 – 2011 Annual Report included in the AGM package and highlights some of the key activities of the College over the last year, including the release of the CFPC’s ‘A Vision for Canada: Family Practice – The Patient’s Medical Home’ on Parliament Hill in Ottawa September 21st, 2011 and next steps; an invitation was extended for members to indicate interest in being part of one or more Special Interest or Focused Practice (SIFP) Programs in our new SIFP Section (there will be no added fees for members to participate in any of our Sections (Teachers, Researchers, Residents or Family Physicians with Special Interests or Focused Practices); a progress report on the implementation of the Triple C competency based curriculum and training standards; a progress report toward offering a harmonized Certification Examination in Family Medicine that
also includes the LMCC-Part II exam beginning in Spring 2013; the existence of a Task Force exploring the CFPC’s relationship with pharmaceutical / health care industry.

6. Report of the Board Chair
Dr. Buchman referred to his report and the list of Committee Chair changes during the year. He recognized 11 new Committee Chairs approved by the Board October 31st:
Dr. Alan Katz of Winnipeg, MB, Section of Researchers
Dr. Chris Frank of Kingston, ON, Health Care of the Elderly Program Committee
Dr. Patricia Mirwaldt of Vancouver, BC, Honours and Awards Committee
Dr. Katherine Rouleau of Toronto, ON, Global Health Committee
Dr. Jody Anderson, Chair of the Section of Residents
Dr. Miriam Boillat of Montreal, QC, Section of Teachers Council
Dr. Brent Kvern of Winnipeg, MB, Editorial Advisory Board
Dr. Kingsley Watts of Toronto, ON, Addiction Medicine Program Committee
Dr. Ruth Dubin of Kingston, ON, Chronic Non Cancer Pain Program Committee
Dr. Ruth Elwood-Martin of Vancouver, BC, Prison Health Program Committee
Dr. Liz Grier of Kingston, ON, Developmental Disabilities Program Committee

Dr. Buchman recognized 7 outgoing Committee Chairs. Each received bookends in recognition of their commitment to the CFPC:
1. Dr. Fred Mather, Chair of the Health Care of the Elderly Committee (2004-2011)
2. Dr. June Carroll, Chair of the Honours and Awards Committee (2004-2011)
3. Dr. Lynda Redwood-Campbell, Chair of the Global Health Committee (2005-2011)
4. Dr. Victor Ng, Chair of the Section of Residents (2010-2011)
5. Dr. Diane Clavet, Chair of the Section of Teachers (2007-2011)
7. Dr. William Hogg, Chair of the Section of Researchers (2008-2011)
   (Dr. Alain Pavilanis was also acknowledged for his role as Chair of the Joint Action Committee on Child and Adolescent Health from 2001-2004, as he missed previously receiving his bookends).

7. Report of the Nominating Committee
Dr. MacLean presented the report of the Nominating Committee. The Nominating Cmte is composed of the Past-President as Chair, the Past-Past President, the President, 2 Chapter Presidents, and the CEO.

The Nominating Cmte presented its nominees for the following Executive Committee positions for the 2011-2012 term:
Dr. Marie-Dominique Beaulieu, Montreal, Quebec - President Elect
Dr. Kathy Lawrence of Regina, Saskatchewan - Honorary Secretary-Treasurer
Dr. Garey Mazowita, Vancouver, British Columbia - Member-at-large – 1 year term
No further nominations were received.
Drs. Beaulieu and Lawrence addressed the meeting and Dr. MacLean presented remarks on behalf of Dr. Mazowita.

**Moved and seconded by Drs. Cathy MacLean and J.P. Arseneau:**

A/ THAT the following be elected to the Executive Committee for the 2011-2012 term:

1. Dr. Marie-Dominique Beaulieu, Montreal, Quebec - President Elect
2. Dr. Kathy Lawrence of Regina, Saskatchewan - Honorary Secretary-Treasurer
3. Dr. Garey Mazowita, Vancouver, British Columbia - Member-at-large – 1 year term

CARRIED.

**Moved and seconded by Drs. Cathy MacLean and Guillaume Charbonneau:**

B/ THAT the following Executive Committee slate be approved for the 2011-2012 term.

- Dr. Sandy Buchman – President
- Dr. Rob Boulay – Past-President
- Dr. Marie-Dominique Beaulieu – President-Elect and Chair of the Board
- Dr. Kathy Lawrence – Honorary Secretary-Treasurer
- Dr. Nirvair Levitt – Member-at-Large (3 year term)
- Dr. Garey Mazowita – Member-at Large (1 year term)
- Dr. Calvin Gutkin – Executive Director and CEO.

CARRIED.

**Moved and seconded by Drs. Guillaume Charbonneau and Bill Hogg:**

THAT the report of the Nominating Committee be approved.

CARRIED.

**8. Report of the Honorary Treasurer**

The Annual Report circulated to members contained the Summarized 2010 Audited Financial Statements. Dr. Marie-Dominique Beaulieu, Honorary Treasurer, presented the Treasurer’s report. She reviewed the CFPC’s audited Financial Statements for the year ended December 31, 2010. A balanced budget for 2012 including a membership fee increase of 3.5% (equal to the cost of living adjustment for 2011-2012) was approved by the Board and was presented for information, and discussion was invited.
Responses to a request for proposals are currently being reviewed as part of the process to select the auditor for the College for the next 3 year term. A recommendation will be forthcoming to the Finance and Audit Committee and Executive Committee.

Moved and seconded by Drs. Antoine Groulx and Jamie Boyd:

THAT the report of the Honorary Treasurer be accepted

CARRIED

9. CFPC National Bylaw Amendments
Dr. Buchman reviewed the annual process by which the Bylaws Committee determines the need for bylaw amendments. As part of each Executive Committee meeting, all motions and policy changes are reviewed to determine if they require amendments to the bylaws. Recommended amendments must be reviewed and approved by the Bylaws Committee, legal counsel, and the Board before they are presented to the members at the AGM for final approval.

There are currently no Bylaw amendments being considered. The Bylaws approved by the members at the time of the November 2010 AGM will remain in effect.

10. New Business
10.1 The CFPC has an extensive Honours and Awards Program. All honour and award recipients in attendance at the meeting were recognized. The presentations of awards and recognition of recipients happen at different events throughout FMF.

10.2 Dr. Cal Gutkin provided an organizational update and announced the retirement of Dr. Bernard Marlow, Director of CPD at the end of December. The new CPD Director will be Dr. Jamie Meuser from Toronto, ON. Three Associate Director positions are now in place and have been filled by the following appointees: Dr. Ruth Wilson, Associate Director of Health Policy and Government Relations; Dr. Ivy Oandasan, Associate Director of Academic Family Medicine; and Ms. Lori Hill, Associate Director of CPD. There have been increases in the CFPC staff with additional increases expected in 2012 in order to ensure that we can meet the needs of our growing membership and issues being addressed. External consultants advised the Executive Cmte to extend our current lease and add space rather than purchase property at this time. Renovations of our head office space in Mississauga, Ontario, are also currently underway in order to accommodate the increased number of staff.

Dr. Gutkin acknowledged Dr. Cathy MacLean for her commitment and contribution over the past 6 years on the CFPC Executive Cmte and Dr. Rob Boulay for his outstanding leadership as President.

NEXT MEETING - will take place during FMF 2011 – November 15-17 2011 in Toronto, Ontario.