



Disclosure of potential, perceived or real Conflicts of Interest among CFPC Members involved in (or wishing to be involved in) College leadership activities

CFPC's Commitment:

- **To understand** the relationships that individuals associated with (or interested in being associated with) the College have with the Healthcare/Pharmaceutical Industry (HPI) and Affiliated Organizations, in order to determine whether there is a potential, perceived or real conflict of interest, and how to manage this.
 - The CFPC is not interested in limiting member opportunities to participate in College activities, but in understanding the context in which they participate.
- **To require** that College members report and disclose any relationships with HPI and Affiliated Organizations. This information will be available only to other CFPC members, allowing them to understand how potential conflicts of interest were managed when recommendations or decisions are made by College bodies.
- **To invite** College members to share anything else they are aware of that might have bearing on their ability to make decisions on behalf of the CFPC (e.g., their professional memberships, relationships their family members might have with the HPI or Affiliated Organizations).

Definitions:

Conflict of interest (COI): A set of conditions in which judgement/decisions concerning a primary interest (eg, patients' welfare, the validity of research, and/or organizational policy) tend to be unduly influenced by a secondary interest. The primary example of a secondary interest is likely financial gain, either personal or organizational, but can also extend to academic or career advancement and benefit to family, friends, or colleagues. Mere existence of a COI does not imply wrongdoing. When COIs do arise, however, they must be recognized, disclosed, and appropriately managed.

- Relevant potential conflicts will be those that are applicable to current relationships and those from the last three (3) years.

Healthcare/Pharmaceutical Industry (HPI): For-profit entities that develop, produce, market, or distribute drugs, devices, products, services, or therapies that may be prescribed to patients or ordered by doctors to diagnose, treat, monitor, manage, and alleviate health conditions.

(updated September 2016)

- Potential conflicts include but are not limited to the following:
 - Partnerships with the HPI
 - Direct financial interest or investment in the HPI
 - Share holdings in the HPI (excluding mutual funds)
 - Receipt of consultation fees from the HPI
 - Membership on HPI-associated advisory boards and speakers bureaus
 - HPI funding for research
 - HPI funding for educational activities
 - Participation in an HPI clinical trial or focus group

In the spaces below, report obligatory and voluntary information that you are aware of now. As you review each meeting agenda you will also be asked to declare any conflicts (potential, perceived or real) that exist.

Obligatory Reporting of Potential, Perceived or Real Conflicts:

Please describe below, in point form, any potential, perceived or real conflicts you may have. Include the date of the relationship and whether it is with you or members of your family (these will be shared on the members' only portion of the CFPC website):

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Name (printed) _____

Date _____

Signature _____

Affiliations with other organizations: Relationships (included being a member of an organization), paid or voluntary, that members of the CFPC (or those close to them) may have with government, associations, educational institutions, etc.. Board consensus is to invite indication of all such relationships and positions in order to provide a complete picture of the affiliations an individual brings to discussions. Members are encouraged to report these

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relationships voluntarily for the information of committee Chairs. It will not be communicated to others.

Voluntary Reporting of Potential, Perceived or Real Conflicts:

Please describe below, in point form, any potential, perceived or real conflicts you may have. Include the date of the relationship and whether it is with you or members of your family (these will be shared with the Committee Chair and potentially the committee members but will not be shared further):

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Name (printed) _____ **Date** _____

Signature _____

Board Directors will be asked to complete the above as they join the Board and will be asked to review their submission prior to each Board meeting and update/revise as appropriate. The bullet points will be shared with Board Directors as part of each meeting agenda. Updates/revisions will be discussed at the meeting.

For questions, contact Sarah Scott, Director of Governance and Strategic Planning at sscott@cfpc.ca.