
THE COLLEGE OF
FAMILY PHYSICIANS
OF CANADA



LE COLLÈGE DES
MÉDECINS DE FAMILLE
DU CANADA

CFPC Board of Directors Decisions/Directions and Impacts

JUNE 25 – 26, 2017

STRATEGIC THEME 1: PRODUCING FAMILY DOCTORS WHO MEET SOCIETAL NEEDS THROUGH A COMMITMENT TO CONTINUING COMPREHENSIVE CARE

Certificates of Added Competence (CACs)

The CFPC is committed to supporting family physicians/generalists who are practising comprehensive care as well as supporting family physicians with enhanced skills/holding a Certificate of Added Competence (CAC). It is our priority to clearly communicate this to our members and other stakeholders. The College advocates for all family physicians, and for their integration in serving community needs. To date, the CFPC has awarded CAC status in the following domains of family practice: palliative care, care of the elderly, anesthesia, and sport and exercise medicine. Eligibility routes were based on leadership roles and residency training completion. In taking stock of the impacts of the current CACs, it is evident that there are other potential candidates among members who were not eligible in these two initial routes. To address this unintended inequity, a time-limited third route will be introduced.

CERTIFICATES OF ADDED COMPETENCE

THAT the Board approve reopening a time-limited application process to award Certificates of Added Competence to eligible members who are presently practicing at an enhanced skill level in the previously approved domains of care of Palliative Care, Care of the Elderly, Family Practice Anesthesia, Sport & Exercise Medicine who were not eligible under the leader or residency routes.

Certificates of Added Competence: Confirmation of special designations

Addiction Medicine and Enhanced Surgical Skills were previously approved by the Board for CAC status. Their related special designations have now been approved. The College is currently working on priorities for the assessment of competence in these two domains of family practice. The online application for these CACs is expected to open in fall/winter 2017.

SPECIAL DESIGNATIONS PERTAINING TO CERTIFICATES OF ADDED COMPETENCE

THAT the following special designations be utilized by individuals acquiring and maintaining a Certificate of Added Competence in the following domains of family medicine:

English		French	
CAC Credential in ...	Designation	CCA en ...	Désignation
Addiction Medicine	CCFP(AM) MCFP(AM)	Médecine des toxicomanies	CCMF(MT) MCMF(MT)
Enhanced Surgical Skills	CCFP(ESS) MCFP(ESS)	Compétences avancées en chirurgie	CCMF(CC) MCMF(CC)

Portable national license

Resident Doctors of Canada (RDoc) approached the CFPC to endorse a Collaborative Statement on Canadian Portable Locum Licensure. This aligns with a recommendation within the Rural Road Map for Action. CFPC supports the direction acknowledging that a portable national license is critical to better meeting community needs, particularly in rural and remote areas, and is relevant to physicians at every stage of their career.

STATEMENT ON CANADIAN PORTABLE LOCUM LICENSURE

THAT the CFPC Board endorse the Resident Doctors of Canada Collaborative Statement on Canadian Portable Locum Licensure.

Continued funding for clinician educator contracts

Clinician educators are: providing valuable expertise related to improvements to Short Answer Management Problems (SAMPs) and Simulated Office Orals (SOO) exam components; finalizing competencies for procedural skills, rural medicine, Certificates of Added Competence in enhanced surgical skills as well as addiction medicine; and reviewing the Evaluation Objectives of family medicine residency training programs. The CFPC will continue to fund Clinician educator contracts for 2017–2018.

USE OF RESERVE FUNDS

THAT the Board approve an expenditure of \$250,000.00 from the Certification & Assessment Reserves to fund Clinician Educator contracts (total = 1.2 FTE) within Certification and Assessment cluster for the 2017-18 financial year.

STRATEGIC THEME 2: SUPPORTING MEMBERS IN MAINTAINING COMPETENCE THROUGHOUT THEIR PROFESSIONAL CAREERS

Maintaining high-quality standards for Continuing Professional Development (CPD)

The National Standard for Support of Accredited Continuing Professional Development (CPD), version 23, will aid in setting standards to guide the development, delivery, and evaluation of accredited CPD activities. The standards have been approved by the CFPC, the Royal College of Physicians and Surgeons of Canada, and the Collège des médecins du Québec. The official implementation of The National Standard for Support of Accredited CPD will commence in early 2018.

NATIONAL STANDARD FOR SUPPORT OF ACCREDITED CONTINUING PROFESSIONAL DEVELOPMENT

THAT the CFPC Board approve the adoption of the National Standard for Support of Accredited CPD, version 23 (footnote edition).

The national Committee on Accreditation of Continuing Medical Education (CACME) will be adopting the new Canadian Accreditation Standards for Continuing Professional Development Provider Organizations (version 21). The CFPC approved the use of the new standards and supports continuous quality improvement in the delivery of CPD activities.

CANADIAN ACCREDITATION STANDARDS FOR CPD PROVIDER ORGANIZATIONS

THAT the CFPC Board approve the use of the new Canadian Accreditation Standards for Continuing Professional Development Provider Organizations, Version 21, by the Committee on Accreditation of Continuing Medical Education (CACME).

STRATEGIC THEME 3: ENGAGING MEMBERS THROUGHOUT THEIR PROFESSIONAL CAREERS

Supporting members in the Territories

The CFPC will continue to support its members in the Territories, and will work with individual Chapters to explore targeted resources, and territorial-specific opportunities to support members practising in those regions. Based on recommendations from the Territorial Working Group, comprised of members from the Territories, we will not be establishing a new Chapter at this time.

TERRITORIAL CHAPTER

THAT the Board accept the recommendations of the Territorial Working Group including not to establish a territorial Chapter covering Yukon, Northwest Territories, and Nunavut at this time.

STRATEGIC THEME 4: PROVIDING THE ORGANIZATIONAL CAPACITY TO MEET OUR STRATEGIC GOALS AND OBJECTIVES

The CFPC's 2017–2022 Strategic Plan

The CFPC is pleased to share with its members the 2017–2022 Strategic Plan. This plan will help guide the CFPC in its work over the next five years. The plan reflects CFPC's commitment to improving the health of all people in Canada through leadership in family medicine. This includes setting standards for family medicine education, certifying and supporting family physicians, championing advocacy and research, and honouring the patient-physician relationship. It emphasizes the importance of comprehensiveness and continuity of care at the individual, practice, and community/system levels. A copy of the 2017–2022 Strategic Plan is [available online](#).

2017-2022 STRATEGIC PLAN

THAT the Board approve the content of the 2017-2022 Strategic Plan.

Board Director roles

The CFPC Board of Directors has approved a process for nominating the Secretary-Treasurer, and a process to allow any current Directors-at-Large the opportunity to sit a second term. This supports an effort to a fair and transparent process towards nominating individuals who will govern the CFPC well.

PROCESS FOR NOMINATING THE SECRETARY-TREASURER AND ANY CURRENT DIRECTORS-AT-LARGE TO SIT A SECOND TERM

THAT the Board approve the Process for nominating the Secretary-Treasurer and any current Directors-at-Large to sit a second Director-at-Large term.

Fiscal updates

- The 2017–2018 CFPC draft micro budget is approved
- The CFPC Board of Directors accepts the financial report for the period ending February 28, 2017
- The investment report ending on February 28, 2017, is accepted
- The investment report ending on November 30, 2016, is accepted

2017-18 DRAFT MICRO BUDGET

THAT the 2017/18 Draft Micro Budget, including all assumptions, be approved.

FINANCIAL REPORT ENDED FEBRUARY 2017

THAT the Board accept the Financial Report for the period ended February 28th, 2017.

INVESTMENT REPORT ENDED FEBRUARY 2017

THAT the Investment Report for the 9 months ending 28 February 2017 be accepted.

FINANCIAL REPORT ENDED NOVEMBER 2016

THAT the Board accept the Financial Report for the period ended November 30th, 2016.

INVESTMENT REPORT ENDED NOVEMBER 2016

THAT the Investment Report for the 6 months ending 30th November 2016 be accepted.

Exam fees

The Family Medicine Exam fees have increased by 2 per cent for 2018, to reflect the rate of inflation. The schedule of fees has been corrected.

MOTION CORRECTION:

THAT the Family Medicine Exam fee be increased for the 2018 spring and fall exam by forecasted inflation of 2%.

Exam Type	Spring/Fall 2017	Proposed Spring Fall 2018
Family Medicine	\$2,845 \$2,902	\$2,902 \$2,960

Administrative fees for Family Medicine Forum 2017 and 2018

The CFPC's annual Family Medicine Forum (FMF) is fully funded through self-generated revenue. In an effort to ensure all FMF related costs are covered, the CFPC will increase fees for speakers, workshop administrative fees, as well as exhibits and ancillary sessions.

FMF 2017 AND FMF 2018 PROPOSED FEES

THAT the Board approve the proposed FMF fees for speakers for 2017, workshop administration fees for 2017, and exhibit and ancillary session fees for 2018.

The Family Medicine Forum (FMF) Advisory Committee Terms of Reference

The FMF Advisory Committee will revise the Terms of Reference to reflect the incorporation of co-chair positions and updated language.

FMF COMMITTEE TERMS OF REFERENCE

THAT the Board approve the FMF Committee Terms of Reference revisions reflecting the incorporation of co-chair positions and generally updating the language.

By-law amendments—The Manitoba College of Family Physicians

New bylaws and governance changes for the Manitoba College of Family Physicians have been approved by the members of the Manitoba College of Family Physicians and have subsequently

been adopted. The by-laws support enhanced services and engagement of members, as well as increased organizational effectiveness.

BY-LAW AMENDMENTS – MANITOBA COLLEGE OF FAMILY PHYSICIANS

THAT the Board approve the proposed amendments to the Manitoba College of Family Physicians By-laws.

Social Media Policy

The CFPC encourages engagement on social media from its Board of Directors and committee members, and recognizes a growing interest in this area of communication. The Social Media policy, as it applies to Board Directors and committees, has been approved. The content of the policy is consistent with the related Social Media policy for CFPC staff members.

SOCIAL MEDIA BOARD POLICY

THAT the Board approve the CFPC Social Media Board Policy informing Board Directors and Committee chairs and Committee members of the appropriate procedures for communicating CFPC information via social media.

STRATEGIC THEME 5: BECOMING THE PROFESSIONAL ORGANIZATION THAT ASSISTS MEMBERS IN THEIR EVERYDAY PRACTICE

Increasing capacity for continuing professional development opportunities

We are currently exploring the development of an increased capacity for continuing professional development (CPD). The Board approved further consultation with the Chapter Boards to assess the opportunities and risks.

CPD PROGRAM CAPACITY DEVELOPMENT

THAT the Board approve the following actions:

- Approval in principle of the subscriber value proposition as a working description of the capacity we would initially set out to develop;
- Approval in principle of distinguishing tiers by way of access to particular types of content and features rather than to set numbers of credits as originally proposed;
- Recommendation to Chapter Boards to consider similar approvals in principle, and their potential roles in advancing this project;
- Assuming acceptance in principle by a critical mass of Chapters, readiness of the CFPC Board to consider a future proposal for addressing operational and governance questions.

Special project

BESROUR CENTRE

THAT the Board re-affirm its commitment to the Besroure Centre by inviting exploration of the resources that would be required for the CFPC to consider extending its commitment to the Besroure Centre from 2019 to 2021.

Fundraising to support the Besroure Centre

The Besroure Centre is dedicated to advancing family medicine in low- and middle-income countries, and works in collaboration with global partners and local champions. In an effort to build a robust reservoir of funds to support its mission, the Besroure Centre will engage the services of a fundraising Campaign Director for a 12-month contract commencing in summer 2017.

BESROUR CENTRE FUNDRAISING CAMPAIGN

THAT KCI (Ketchum Canada Inc.) be engaged as the Besroure Centre Fundraising Campaign Director/Advisor for a 12-month period;

AND THAT a campaign budget be established in consultation with KCI at an appropriate amount;

AND FURTHER THAT funding for this position and campaign budget that is not through an advance from Dr. Sadok Besrouir's first pledged endowment fund donation per the Memorandum of Understanding (MOU) be from an advance from the CFPC Strategic Initiatives Reserve designated in the MOU for the Besrouir Centre;

AND FURTHER THAT such advance from the Strategic Initiatives Reserve not exceed \$60,000.

Please feel free to contact us at dwhite@cfpc.ca or flemire@cfpc.ca, or contact Sarah Scott, Director of Governance and Strategic Planning, at sscott@cfpc.ca if you have any questions.

David White, MD, CCFP, FCFP
President and Chair of the June 2017 Board meeting

Francine Lemire, MD CM, CCFP, FCFP, CAE
Executive Director and Chief Executive Officer